

The Academy for Sport Leadership/Greenhills School Internship Program Guidelines and Objectives

The Academy for Sport Leadership Mission

The mission of The Academy for Sport Leadership is to champion, educate, and attract young women to the coaching profession.

The Academy is committed to its leadership role by offering a unique, comprehensive career pathways program designed to teach our students to set the standards for the next generation of coaches.

Greenhills Athletic Mission

The athletic program is an essential part of the Greenhills community that values integrating the mind, body, and spirit through play, enhancing student growth, learning, and social skills, and teaching and coaching as art, that respects all members of the athletic community and their differences, and that honors the pursuit and attainment of athletic excellence.

Our programs encourage a diverse body of motivated, committed, able students to develop their full personal, interpersonal, spatial, and kinesthetic potential, and to flourish as ethical, gracious, and strong competitors who embrace leadership, teamwork, loyalty, friendship, generosity, and wellness as lifelong pursuits.

TASL/GH Internship Program objectives:

- To provide sport management students with exposure to the sport administration in general and specifically to issues, opportunities and programs related to women's sports.
- To provide professional work experience to college students interested in pursuing sport-related careers.
- To provide interns with access to valuable future employer contacts and assistance developing career goals.
- To provide TASL/GH with talented ambitious and knowledgeable individuals to assist with the implementation of the missions of both organizations.

TASL and GH projects provide the intern with an opportunity to pursue specific interests with the guidance of the program supervisor. The intern is responsible for fulfilling the objectives, procedures, timeline and expected outcomes of the assignment. The intern and staff supervisor person will review progress during regular meetings and will review the project upon completion.

The TASL/GH Internship Program consists of three areas of activity:

1. TASL Programs and Projects

TASL assignments will allow the interns to gain working knowledge of a non-profit organization. Such assignments may include assisting with the coordination of the Future

Coaches Camp and other special events, research, developing and maintaining contact with target populations, conducting event and/or program evaluations; helping to execute the annual giving campaign, as well as responding to miscellaneous requests and correspondence.

2. Greenhills Athletics Program Administration

The intern will assist with the day to day administration of the Greenhills Athletic Program. Assignments will include assisting with scheduling, game management, reception, correspondence, publications and press releases, coach observation, inventory and equipment management and program evaluation.

3. Supplemental Opportunities

Supplemental opportunities provide educational field experience beyond those readily available in an office setting. Such opportunities vary widely, and may include directing or counseling at the Future Coaches camp, facilitating TASL workshops, attending conferences or workshops, awards dinners, press conferences, meetings out of the office and event management for Greenhills post season tournaments.

At the mid-point and the close of the internship session, both the supervisor and the intern will complete an evaluation of the intern's performance and the program's effectiveness. A personal conference between the supervisor and intern to exchange and discuss this evaluation will complete the internship.

Application Process:

1. Application

A written TASL/GH application, a resume and 2 letters of recommendation are required. Ideally prospective interns should apply at least 120 days in advance of the desired start date (however applications will continuously be accepted until all positions are filled).

2. Interview

An interview is required and may be conducted in person or over the phone by the Director. The interview will take place after the prospective intern's application has been reviewed. After the interview the applicant will be contacted regarding the status of their application.

Payment:

Interns hired under the TASL/GH Internship Program will receive a stipend of \$10.00/hour for up to 150 hours per semester.